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| |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | Unidade (s) orgânica (s) (faculdade, escola, instituto, etc.) | | | | | | |  | | | | | | | Departamento (s) responsável (eis) | | | | | | |  | | | | | | | Outras Instituições de Ensino Superior / Entidades instituidoras | | | | Unidade (s) orgânica (s) (faculdade, escola, instituto, etc.) | | |  | | | |  | | | Pessoa encarregada do pedido (PEP) | | | | | | |  | | | | | | | Designação do Curso | | | | | | | PT |  | | | | | | EN |  | | | | | | Área científica predominante do Curso | | | | | | | Escolha um item. | | | | | | | O Curso visa a substituição de um ou mais cursos em funcionamento | | | | | | | Não | | Sim  por favor, identifique: | | | | | Classificação do Curso de acordo com a Portaria n.º 256/2005 (CNAEF) | | | | | | | Área principal | | | Área secundária, se aplicável | | Outra área secundária, se aplicável | |  | | |  | |  | | Indicar o número e a descrição correspondente da área CNAEF, conforme apresentado na referida [Portaria](https://dre.pt/application/file/a/572804) (Quadro nº 3, 3ª coluna “Áreas de educação e formação”). | | | | | | | Créditos, duração e vagas | | | | | | | N.º de créditos ECTS necessário à conclusão do curso | | | | N.º de vagas proposto | | | 60 Outro: | | | |  | | | Condições de matrícula e inscrição | | | | | | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Exemplo:  1 — Podem candidatar-se a este curso os titulares de um primeiro ciclo de formação em … ou áreas afins.  2 — Os candidatos devem demonstrar formação académica de base considerada suficiente para o acompanhamento do curso; caso contrário a Comissão de Científica do curso poderá determinar a realização de unidades curriculares complementares, existentes na FCUL.  3 — Os candidatos devem juntar ao boletim de candidatura os seguintes documentos:  *a*) Certidão comprovativa do grau referido no n.º 1;  *b*) *Curriculum vitae;*  *c*) Carta de motivação (uma página), incluindo a referência à formação e à experiência anterior na área técnico -científica do curso ou afim.  4 — A seleção dos candidatos será feita pela Comissão Científica do curso, de acordo com os respetivos critérios de seleção e seriação.  5 — Os resultados serão publicados de modo a permitir a matrícula e inscrição dos candidatos selecionados. | | | | | | | Critérios de seleção: | | | | | | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Exemplo:  1 — A seleção dos candidatos será feita mediante apreciação curricular e eventual realização de uma entrevista.  2 — Na apreciação curricular serão tidos em conta os seguintes elementos:  a) Classificação do grau académico, pontuada de 1 a 5;  b) *Curriculum* académico, científico e técnico, pontuado de 1 a 5;  c) Experiência profissional na área do curso, pontuada de 1 a 5;  d) Poderá ser efetuada uma entrevista aos candidatos, se a Comissão Científica do curso entender necessário, na qual serão apreciados o perfil, a formação e a experiência profissional.  3 — Os candidatos serão seriados de acordo com a pontuação obtida na seleção. | | | | | |  |  |  | | --- | --- | | Condições de funcionamento e avaliação | | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Exemplo:  1 — O curso tem a duração de … semestres.  2 — O número total de créditos a obter no curso é de …. e o número mínimo de horas letivas de contacto presencial é de ….  3 — A avaliação dos alunos traduz-se no seguinte sistema de classificação:  3.1 — A aprovação em cada unidade curricular do curso é expressa no intervalo 10 -20 da escala numérica inteira de 0 -20.  3.2 — A classificação final do curso é a média aritmética ponderada, calculada até às centésimas e arredondada às unidades (considerando como unidade a fração não inferior a 50 centésimas), das classificações obtidas nas unidades curriculares que o integram.  3.3 — O coeficiente de ponderação é o número de créditos ECTS de cada unidade curricular.  3.4 *—* A aprovação no curso é expressa no intervalo de 10 a 20 valores da escala inteira de 0 a 20.  3.5 — Aos alunos aprovados podem ser atribuídas as menções qualitativas de Suficiente (10-13), Bom (14-15), Muito Bom (16-17) e Excelente (18 -20), nos termos da legislação em vigor. | | | Propinas | | | As propinas são fixadas anualmente pelo Diretor. | | | Diploma | | | A aprovação no curso é atestada por um Certificado emitido pela Faculdade de Ciências da Universidade de Lisboa, no prazo máximo de 90 dias úteis, após a sua requisição pelo interessado. | | | Percursos alternativos, em que o curso se estrutura (se aplicável) | | | Sim (por favor preencha a tabela seguinte) | Não | | Percursos | | |  | | |  | | |  | | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | Estrutura curricular | | | | | | | | | | | | | | Percurso |  |  |  |  | Créditos | | | | | | | | | Áreas científicas | | Siglas | Obrigatórios | | |  | Optativos | | | | |  | |  |  |  |  |  |  |  | | |  | |  |  |  | |  | |  |  |  | |  | |  |  |  | |  | |  |  |  | |  | |  |  |  | |  | | Total |  |  |  |  |  |  | | | Nota: na eventualidade dos quadros disponíveis não serem suficientes para descrever os diferentes percursos alternativos deverá copiar e acrescentar o n.º de quadros necessário para esse efeito. | | | | | | | | | | | | |  | | | | | | | | | | | |  |  |  | | --- | --- | | Regime de funcionamento | | | Diurno Pós-laboral Outro (especificar): | | | Lecionação em inglês | | | Sim Não Parcialmente | | | Local onde o curso será ministrado | Docente(s) responsável(eis) pela coordenação da implementação do curso | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | Plano de estudos | | | | | | | | | | | | | | | Percurso |  | | | | | | | | | | | | | | 1º ano/1º semestre: | |  | (1)  Área científica |  | (2)  Duração |  | (3)  Horas de trabalho |  | (4)  Horas de contato |  | ECTS |  | (5)  Observações | | Unidades curriculares | | |  | |  |  |  |  |  |  | |  | |  |  |  |  |  |  | |  | |  |  |  |  |  |  | |  | |  |  |  |  |  |  | |  | |  |  |  |  |  |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  | | 1º ano/2º semestre: | |  | (1)  Área científica |  | (2)  Duração |  | (3)  Horas de trabalho |  | (4)  Horas de contato |  | ECTS |  | (5)  Observações | | Unidades curriculares | | |  | |  |  |  |  |  |  | |  | |  |  |  |  |  |  | |  | |  |  |  |  |  |  | |  | |  |  |  |  |  |  | |  | |  |  |  |  |  |  | |  | |  |  |  |  |  |  |   Nota: Na eventualidade dos quadros disponíveis não serem suficientes para descrever os diferentes percursos alternativos, deverá copiar e acrescentar o n.º de quadros necessário para esse efeito. Este anexo é preenchido tantas vezes quantas as necessárias para descrever os diferentes percursos do Curso.  Legenda: (1) Indicando a sigla constante da tabela apresentada na estrutura curricular. (2) Anual, semestral, trimestral, etc.  (3) Número total de horas de trabalho. (4) Indicar para cada tipo de metodologia adotada o número de horas totais. Ex. T - 14; PL – 28 (T - Ensino Teórico, TP – Ensino teórico-prático, PL - Ensino Prático e Laboratorial, TC - Trabalho de Campo, S - Seminário, E - Estágio, OT - Orientação tutorial, O - Outra). (5) Assinalar  sempre que a unidade curricular for optativa. No caso do curso em associação, indicar a Unidade Orgânica responsável pela unidade curricular. |
| |  | | --- | | Descrição e fundamentação dos objetivos, sua integração no projeto educativo, científico e cultural da instituição, e organização, e unidades curriculares | | Objetivos gerais definidos para o Curso | |  | | Objetivos de Aprendizagem (conhecimentos, aptidões e competências) a desenvolver pelos estudantes | |  | | Saídas profissionais | |  | |

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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | Equipa docente do Curso | | | | | | | | Nome | Grau | Departamento | | Regime de tempo | | % de dedicação | |  |  |  | |  | |  | |  |  |  | |  | |  | |  |  |  | |  | |  | |  |  |  | |  | |  | |  |  |  | |  | |  | |  |  |  | |  | |  | |  |  |  | |  | |  | |  |  |  | |  | |  | |  |  |  | |  | |  | | Dados da equipa docente do Curso | | | | | N.º | | | Docentes do Curso em tempo integral na instituição | | | | |  | | | Docentes do Curso com o grau de doutor (ETI) | | | | |  | | | Docentes do Curso com o grau de doutor especializados nas áreas fundamentais do Curso (ETI) | | | | |  | | | Especialistas, não doutorados, de reconhecida experiência e competência profissional nas áreas fundamentais do Curso (ETI) | | | | |  | | | Análise SWOT do Curso | | | | | | | | Pontos fortes | | | | | | | |  | | | | | | | | Pontos fracos | | | | | | | |  | | | | | | | | Oportunidades | | | | | | | |  | | | | | | | | Constrangimentos | | | | | | | |  | | | | | | | | Conclusões | | | | | | | |  | | | | | | | | Aprovação pelos órgãos legal e estatutariamente competentes | | | | | | | | Órgão(s) | | | Data da reunião | | | | |  | | |  | | | | |  | | |  | | | | | Anexar a(s) respetiva(s ata(s), extrato(s) de ata(s) ou deliberação(ões). | | | | | | | | Protocolos e/ou acordos | | | | | | | | Sim Não | | | | | | | | Em caso afirmativo, anexar os protocolos e/ou acordos. | | | | | | | |

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| Outros anexos |
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| Se pretender anexar outros documentos, indique quais. |